



TOWN of NEW BOSTON

Invitation for Bids

Tree Cutting/Clearing and Temporary and Permanent Access Construction at New Boston Pedestrian Bridge

Sealed bids for the upgrade of the tree cutting, clearing and temporary and permanent access construction at the New Boston pedestrian bridge are being solicited and will be received at the New Boston Town Hall located at 7 Meetinghouse Hill Road, New Boston New Hampshire. The deadline for receipt of said bids or proposals will be 2:00 p.m. on May 9, 2016 at the Selectmen's office. At that time, the bids will be opened and read aloud. A detailed package with the information on the project, the conditions thereof, and bid forms, is available at the New Boston Town Hall during normal office hours, M-F 9-4:00PM and online at www.newbostonnh.gov

Your bid Envelope must be marked with 'Tree Clearing and Access Construction at New Boston Pedestrian Bridge' and the due date and time. If you send your bid by mail you should put it into a separate sealed envelope, marked as required. Place this sealed envelope inside the mailing envelope to safeguard against it being opened in error.

The work includes providing clearing of trees and brush and construction work regarding the west side access road as specified on attached map and other specifics as provided in the scope of work.

A 'walk through' of the area whereby you may inspect the site and specific trees to be cut can be arranged ahead of the bid due date. If you have any questions about our requirements or the process, please contact Peter Flynn, Town Administrator at 603.487-2500 Ext. 121. Any changes or addendums will be posted on the Town of New Boston web site. It is the responsibility of the proposer to check and verify any such changes in order to account for them in their bid.

The successful bidder will be required to execute the Contract Agreement within 5 days following the notification of the acceptance of the winning bid.

The town reserves the right to reject any and all bids, and waive any minor or non-material informality, if deemed to be in its best interests.

Peter Flynn, Town Administrator

Posted:	Town Bulletin Board, Post Office, Website
Advertised:	New Boston Bulletin
Mailed:	Vendors

Scope of Work or Specifications and Conditions

1.) Specifications

(See Exhibit A)

2.) Time for Performance

We expect to award a contract on or about May 16, 2016 at the regular Selectmen's meeting. We expect to be able to fully execute a contract with you on or about May 17, or thereabouts. You must specify the number of calendar days, from the date we execute a contract that you expect it to take for completion.

4.) Term of Contract

All work must be completed no later than July 8, 2016 or thereabouts.

5.) General Conditions

A.) If you are in default of this contract you will be given ten (10) days' notice to rectify the default. If the default is not corrected within 10 days after receipt of written notification, owner retains right to terminate the contract.

B.) The term "days" shall mean calendar days.

C.) Upon the execution of the contract you must produce a certificate of insurance, naming the town, its officers, employees and assigns, as Certificate Holder and Additionally Named Insured, for the following types and levels of coverage:

- Workers Compensation	Statutory
- General liability	\$1 Million/\$2Million

You may act as the General Contractor and use a sub-contractor(s) with our approval. If you do use an approved sub-contractor for any portion of the work you must obtain from them, and provide to us a similar insurance certificate in the same amounts.

D.) The proposed pricing shall include all labor, insurance, material.

E.) **CHANGE ORDERS:** If specific changes are made prior to the close of the Bid Process, the Request for Bids shall be amended and notice shall be sent to any bidder who already submitted a bid and a new Bid Process shall be initiated.

Once a bid has been accepted, if changes to the specifications become necessary, the Town Administrator must prepare a change order specifying the scope of change and the Committee must approve it. The Board of Selectmen authorize the Town Administrator to approve change orders where funds are available and the change order shall not exceed

10% of the amount of the original contract. The Board of Selectmen/Foot traffic Safety Committee must approve all change orders. Once approved, the contractor and authorized agent of the Town must sign the change order.

F.) Final payment less deposit will be made within twenty (14) days of the submission of an approved bill showing conformance with all work requirements.

G.) You must provide an explanation of how many years you have been in business and under what other names you may have done business. You will include a list of at least three references for similar jobs you have successfully completed in the last four years showing the contact name, telephone number, and year of the project and the value of the project. This will be submitted with your bid.

6.) Questions and Supplements

Any questions may be directed to Town Administrator Peter Flynn at p.flynn@newbostonnh.gov or telephone 603-487-2500 Ext. 121.

Proposals will be accepted until 2:00 p.m. on Monday, May 9, 2016 at the New Boston Town Hall. At this time all proposals will be opened and publicly read aloud.

7.) Town Reservation of Rights

The Town of New Boston reserves the right to reject any and all proposals, and waive any minor or non-material informality if deemed to be in its best interests.

Town of New Boston, NH
Tree Cutting/ Clearing and Temporary and Permanent Access Construction at the
New Boston Pedestrian Bridge
Proposal Form

(Please Print or Type)

Name of Bidder _____
Address _____

Contact Person _____

Telephone _____ E-Mail _____

Mr. Peter R. Flynn
Town Administrator - P. O. Box 250
2 Meetinghouse Hill Road
New Boston, NH 03070

Dear Mr. Flynn,

Having examined the documents provided with the subject invitation for the proposal the undersigned proposes to furnish all services and materials as requested in accordance with the subject documents.

I acknowledge Addendum 'A' for detailed scope.

If I am notified that my proposal is accepted, I will sign the attached contract within five (5) days.

Time for Completion: I will complete the contract no later than July 8, 2016 or thereabouts.

I have attached a list of three references for similar work and their contact information.

I understand that the Town of New Boston reserves the right to reject any and all proposals, and waive any minor or non-material informality if deemed to be in its best interests.

I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full invitation package and am aware it was my responsibility to perform my own my own due diligence appropriate to submitting this proposal, (2) I am fully authorized to submit this proposal and (3) I have not engaged in negotiations, or collusion with any person to determine what my bid will be.

Signature of Bidder _____

Title of Bidder _____

Signed this _____ day of _____, 2016.

Exhibit A: Scope of Work

TOWN OF NEW BOSTON FOOT TRAFFIC SAFETY COMMITTEE

REQUEST FOR PROPOSAL

SOUTH BRANCH BRIDGE WEST END

SCOPE AND SCHEDULE FOR TEMPORARY AND PERMANENT ACCESS CONSTRUCTION

Introduction: This RFP incorporates extensive information from “Design Plan to Support Permit Application for South Branch Piscataquog River ...” (Plan) by Todd Land Use Consultants dated 1/6/2016. Five Sheets.

Excavation and construction of foundation and ramp and installation of Bridge will be handled by Daniels Construction Company.

1. Remove loam from roadway across proposed Firehouse field and stockpile it in an inconspicuous location. Prepare sub-base and grade roadway through stone wall at location per Plan 2. Place and compact gravel (per NHDOT Spec 304.2) over the roadway. Stockpile moved stones for use around bridge foundations, in canal or to restore wall.
2. Install silt fence and mulch berms according to schematic and in the specified locations illustrated in Plan sheet 4.
3. Clear access area (Plan 4) of vegetation and remove all marked trees. Grub, stump and excavate entire corridor, prepare road sub-base. Cut wood may be chipped for later use along road and on trails. Craig Heafield of New Boston has given permission for stumps from this project to be disposed in his stump yard at no charge.

4. Install permanent canal crossing #2 with underdrain according to schematic in Plan 4. Remove overburden in wetland zone/roadway. Stockpile for later use.
5. Place and compact bank run gravel fill (per NHDOT Spec. 304.2) within the access corridor, including wetlands, to design grades (5% maximum) and at a minimum travel width of 16 feet. Upon completion, proof load the roadway by driving a fully loaded 10-wheeled dump truck along both edges of the roadway to make sure there is no settlement.
6. Construct a staging area at the northeast corner of the western trail segment in the same manner as the roadway (clear, grub, and place gravel fill per NHDOT Spec. 304.2). The staging area shall consist of a crane pad measuring approximately 30 feet (north-south) by 50 feet (east-west) and a 100 foot long crane pad entrance adjacent to the trail (the total area for the crane pad and entrance will be 3,000 square feet). Prior to construction, stakes will be set delineating the staging area (crane pad and entrance).
7. Upon completion of all construction work and installation of the bridge structure, excavate and remove all excess fill material from within the staging area (crane pad and entrance) (Plan 4 Wetland Areas 2 & 3) and excess material from beyond the limits of the final permanent access and turn-around areas. Wetland areas 2 and 3 must not be filled or graded above the original topography. Replace previously removed topsoil and organic material on the staging area to facilitate remediation and restoration.
8. Reduce the permanent traveled way to design width of 8 feet, install wetland crossings #2 and #3 according to the design notes and schematic on Plan 4. The permanent traveled way in areas other than Wetland Areas 2 & 3 may be left wider than 8 feet, provided that excess topsoil and organic material is spread along the shoulders to reduce the perceived width to 8 feet.

Change Order Policy –See Section 5-E (Scope of Work and Specifications)

Proposed work should be avoided during major precipitation events.